

# SSI Telephone Wage Reporting

Supplemental Security Income (SSI) Telephone Wage Reporting is an automated phone system that allows some SSI recipients to report wages by phone. This can help avoid incorrect SSI payments.

**Call your local Social Security office to find out if you can use this system. They must add you to the system and send you a packet of information.** Keep a record of the name and telephone number of your SSI Claims Representative.

## Using SSI Telephone Wage Reporting

1. Social Security will send you worksheets you can use. Write down the gross wages from each check you received the previous month. Gross is the amount before taxes are taken out.
2. Add up the TOTAL gross wages for the previous month
3. In order to avoid incorrect SSI payments, it is important to make your wage report between the 1<sup>st</sup> and the 6<sup>th</sup> of each month.

SSI offers 2 ways for you to report wages using a telephone:

1. Enter wages by using a phone
2. Use a mobile application on a SMART phone

## **If you are using a phone you will need to:**

- Call from a quiet place
- Speak clearly
- Say your name, Social Security number, and date of birth
- Either speak or use the telephone key-pad to report your total gross wages for the previous month

If you are a payee reporting for someone on SSI you will also need to provide your own name, Social Security number, and date of birth.

**If you want to download the SSI Mobile Wage Report application for your Android or Apple SMART phone, search “SSI mobile” for the free app.**

## Other Important Information

- Write down the date you called and amount of wages you reported.
- Keep all your paystubs. Do not send them to Social Security unless you are asked to.
- You will get a letter from SSI after each report.
- If you report wages after the 6<sup>th</sup> of the month, you will receive a letter stating your wage report may result in an improper payment.
- If you did not report wages during the month following your wages, mail copies of your paystubs to your local Social Security office.

## The SSI Telephone Wage Reporting System Will Not Work for Individuals who:

- Have more than one employer
- Are using Impairment Related Work Expenses (IRWE)
- Meet the definition of statutory blindness
- Have a Plan to Achieve Self-Support (PASS)
- Have deemed income from a parent or spouse

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